

ROTHBURY PARISH COUNCIL

AGENDA PAPER

Agenda for Staffing Committee meeting to be held on Monday 6th October commencing 630pm in the Blaeberry Room, Jubilee Institute

RPC/STAFFING/25/29 **Apologies for absence**

RPC/STAFFING/25/30 **Declaration of Members Interests**

Members are required to disclose personal and prejudicial interests relating to any matters to be considered at the meeting. The disclosure must include the nature of the interest. An interest must also be disclosed in the meeting if it only becomes apparent to the member during the meeting. If a member who has declared a personal interest then considers the interest to be prejudicial he/she shall declare that, and, after making any representations, answering questions or giving evidence relating to the business, the member shall withdraw from the room for the remainder of the item to which the interest relates.

RPC/STAFFING/25/31 **Minutes of previous meeting held on Monday 23rd July 2025**

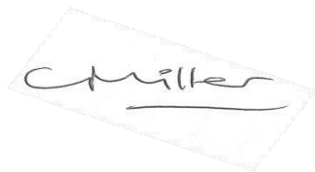
The Council is invited to consider the following resolution: That under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items on the agenda, as the item involves the discussion of personal information.

RPC/STAFFING/25/32 **Staff appraisals 2025. Members to confirm arrangements to carry out staff appraisals**

RPC/STAFFING/25/33 **Members to review and approve staff contract(s)**

RPC/STAFFING/25/34 **Members to carry out annual review of budget for salaries and wages**

RPC/STAFFING/25/35 **Date of next meeting**



Claire Miller, Clerk/RFO

29th September 2025