

ROTHBURY PARISH COUNCIL

AGENDA PAPER

Dear Councillor. You are hereby summonsed to an ordinary meeting of the Parish Council to be held on Wednesday 10th September 2025 commencing at 7pm in the Dovecote Room Jubilee Institute, for the purpose of transacting the business contained within this Agenda. The public are welcome to observe, and parishioners may attend from 645pm, before the meeting commences, to ask public questions.

RPC/206/25 Apologies for Absence

Apologies and reason for absence to be given to the Clerk prior to the meeting

RPC/207/25 Declaration of Members Interests

Members are required to disclose personal and prejudicial interests relating to any matters to be considered at the meeting. The disclosure must include the nature of the interest. An interest must also be disclosed in the meeting if it only becomes apparent to the member during the meeting. If a member who has declared a personal interest then considers the interest to be prejudicial he/she shall declare that, and, after making any representations, answering questions or giving evidence relating to the business, the member shall withdraw from the room for the remainder of the item to which the interest relates.

RPC/208/25 Meeting with Nigel Fisher, Civil Contingencies Officer, Northumberland County Council to discuss the Parish Councils role in Crises Management

RPC/209/25 Approval of minutes of previous meeting held 13th August 2025

RPC/210/25 Members to receive Clerk Report

RPC/211/25 Garden/village maintenance and related issues

RPC/211/25/01 Monthly gardening report. Members are asked to consider report and issues arising

RPC/211/25/02 Addycombe play area. Members to consider recommendation from annual RoSPA inspection report in relation to play area gulley

RPC/211/25/03 Armstrong Cross. Members to consider damage occurring on village green and railings. Members to consider quote for repair to railings

RPC/211/25/04 Pedestrian Crossing. Members to consider pedestrian safety, road markings and parking issues

RPC/211/25/05 Possible tap for use by village gardeners. Members to receive update from Cllrs Dawson and Sutton

RPC/212/25 Planning

Public comments can be submitted via Northumberland County Council website:

Northumberland.gov.uk/Planning.aspx or via post to: Development Control, County Hall, Morpeth, NE61 2EF

RPC/212/25/01 Members to consider Planning Application(s). As at 4th September 2025, there were no applications for Council to consider.

RPC/212/25/02 Members to note Approval of Planning Application as follows:

- 25/002452/TREECA: Rothbury Parish Council, trees in a conservation area – Ash tree (No 72) pruning / crowning
- 25/00538/LBC: Lloyds Bank House – Listed building consent for minor internal alterations and repair works to first and second floor flat
- 25/002268/FUL: 11 The Pinfold - conservatory

RPC/212/25/03 Coquetdale Neighbourhood Plan. Members to receive update.

RPC/212/25/04 Northumberland County Council. Local Plan – Call for Sites - Consultation. Members to consider areas for potential development sites

RPC/213/25 Financial matters

1.To consider payments and receipts August 2025. Members are asked to show their agreement

2.Bank Reconciliations. Members are asked to note.

3.Year to Date figures. Members are asked to note

4.Quarterly financial check. Members to agree two members to carry out quarterly check on financial procedures

5.Riverside play area. Members to approve annual RoSPA play area inspection at the cost of £265 plus VAT for initial visit December 2025, and £120 plus VAT for subsequent annual inspection each June

6.Virement of funds. Members are asked to transfer £1,000 from unforeseen (4290) to legal fees (4135) to increase legal fee budget to £2,000. RPC approved funds of £500 8/1/25 for a confidential legal matter. The current legal fee budget is required to progress ownership of the village green in front of Shellrigg House

RPC/214/25 Borderlands Place Programme. Members to receive update

RPC/215/25 Parish Council APP. Members to approve quotation for creation of Council APP

RPC/216/25 Proposed bridleway creation and footpath stopping up south-east of Rothbury. Members to receive update on County Council consultation

RPC/217/25 Crises Management. Members to consider issues arising from discussion with Nigel Fisher, Civil Contingencies Officer, Northumberland County Council

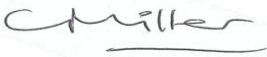
RPC/218/25 St Oswald's Way Management Group. Members to consider proposals for replacement interpretation panel, Haugh Car Park

RPC/219/25 Training. Members to review recent training carried out by National Association of Councillors

- RPC/220/25** **Application to claim ownership of Village Green in front of Shellrigg House. The Clerk to give verbal update**
- RPC/221/25** **Local Transport Plan requests 2026-2027. Members to consider items for inclusion. Current requests being High Street re-organisation, Bridge Street priority system, West end approach and bridge end.**
- RPC/222/25** **I.T. Policy. Members are asked to consider adopting policy**
- RPC/223/25** **Parish Council long term plan. Members to consider draft management / action plan 2025 – 2029**
- RPC/224/25** **Northumberland County Council. Members to receive notice of meetings in relation to NCC 2026-2030 Corporate Plan**
- RPC/225/25** **To receive urgent items/items for next Meeting**
- RPC/226/25** **Date of next meeting**

The Council is invited to consider the following resolution: That under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items on the agenda, as the items involves the discussion of commercially sensitive and confidential information.

- RPC/227/25** **Members to consider a commercially sensitive matter**
- RPC/228/35** **Members to receive report relating to a confidential matter**



Claire Miller, Clerk/RFO
Rothbury Parish Council

4th September 2025