

ROTHBURY PARISH COUNCIL

AGENDA PAPER

Dear Councillor. You are hereby summonsed to an ordinary meeting of the Parish Council to be held on Wednesday 11th June 2025 commencing at 7pm in the Dovecote Room Jubilee Institute, for the purpose of transacting the business contained within this Agenda. The public are welcome to observe, and parishioners may attend from 645pm, before the meeting commences, to ask public questions.

RPC/134/25 Election of Chair for the meeting

Due to the Chair and Vice Chair being absent, Chair to be elected for the meeting

RPC/135/25 Apologies for Absence

Apologies and reason for absence to be given to the Clerk prior to the meeting

RPC/136/25 Declaration of Members Interests

Members are required to disclose personal and prejudicial interests relating to any matters to be considered at the meeting. The disclosure must include the nature of the interest. An interest must also be disclosed in the meeting if it only becomes apparent to the member during the meeting. If a member who has declared a personal interest then considers the interest to be prejudicial he/she shall declare that, and, after making any representations, answering questions or giving evidence relating to the business, the member shall withdraw from the room for the remainder of the item to which the interest relates.

RPC/137/25 Post Election Vacancies. Members to consider applications received

RPC/138/25 Approval of minutes of previous meeting held 14th May 2025

RPC/139/25 Internal Auditor, Gareth Davies, to present internal audit report.

RPC/140/25 Appointment of members to existing committees / external bodies

1. Staffing Committee
2. Rothbury Joint Burial Committee
3. Neighbourhood Plan

RPC/141/25 Members to receive Clerk Report

RPC/142/25 Garden/village maintenance and related issues

RPC/142/25/01 Monthly gardening report. Members are asked to consider report and issues arising

1. Members to approve removal of broken picnic bench / fence rail repair, Beggar's Rigg Car Park
2. Members to consider purchase of compost for roses on Turk's Head bed
3. Members to consider issues following repainting of Armstrong Cross railings
4. Members to consider dog muck problems Armstrong Cross
5. Members to consider bays for Motorcycle parking
6. Members to consider costings for railing work, Armstrong Cross

RPC/142/25/02 Armstrong Cross. Members to consider damage occurring on village green, Armstrong Cross

RPC/142/25/03 Pedestrian Crossing. Members to consider road markings and parking issues

RPC/143/25 Planning

Public comments can be submitted via Northumberland County Council website:

Northumberland.gov.uk/Planning.aspx or via post to: Development Control, County Hall, Morpeth, NE61 2EF

RPC/143/25/01 Members to consider Planning Application(s). As at 2/6/25 there were no applications to consider

RPC/143/25/02 Members to note Approval of Planning Application as follows:

- 25/00813/FUL: Cove Cottage – Front extension to house, demolish existing garage, construct new garage / car port

RPC/143/25/03 Members to note withdrawal of Planning Application as follows:

- 25/00952/FUL: Fairground Cottage, Hillside – rear and side extension with internal works. Front porch extended forwards. Pitched dormer on front roof face and flat roof dormer on rear roof face
- 25/00691/FUL: Daisy Cottage – Single storey rear extension, raising western roof section

RPC/143/25/04 Coquetdale Neighbourhood Plan. Members to receive update.

RPC/144/25 Financial matters

1.To consider payments and receipts May 2025. Members are asked to show their agreement

2.Bank Reconciliation. Members are asked to note.

3.Quarterly financial check. Members to agree date and two members to carry out quarterly check on financial procedures

4.Year to Date figures. Members are asked to note

5.Whitton Bank Cemetery fees and charges. Members to carry out annual review

RPC/145/25 Borderlands Place Programme. Members to receive update

RPC/146 Audit of Accounts year ending 31.3.25

RPC/146/25/01 Members to consider and agree any matters arising from the report of the internal auditor

RPC/146/25/02 Members to approve the Governance Statement

RPC/146/25/03 Members to approve the draft annual accounts year ending 31/3/25

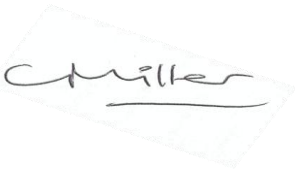
RPC/146/25/04 Members to approve the accounting statements and explanation of variances

RPC/146/25/05 Members to approve the public right of inspection dates 16th June until 25th July 2025

- RPC/147/25** **Proposed bridleway creation and footpath stopping up south-east of Rothbury. Members to receive update on County Council consultation**
- RPC/148/25** **Crises Management. Clerk to provide update**
- RPC/149/25** **St Oswald's Way Management Group. Members to consider proposals for replacement interpretation panel, Haugh Car Park**
- RPC/150/25** **Training. Members to consider future training requirements**
- RPC/151/25** **Members to consider application to register Village Green in front of Shellrigg House**
- RPC/152/25** **Members to consider purchase of battery chainsaw / strimmer for use at Whitton Bank Cemetery**
- RPC/153/25** **Members to consider request from Rothbury Traditional Music Festival for use of village green in front of URC church**
- RPC/154/25** **To receive urgent items/items for next Meeting**
- RPC/155/25** **Date of next meeting**

The Council is invited to consider the following resolution: That under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item on the agenda, as the item involves the discussion of commercially sensitive information.

- RPC/156/25** **Members to consider a commercially sensitive matter**

A handwritten signature in black ink, appearing to read 'C. Miller', is written over a faint, light blue rectangular stamp or watermark.

Claire Miller, Clerk/RFO

3rd June 2025