

ROTHBURY PARISH COUNCIL

AGENDA PAPER

Dear Councillor. You are hereby summonsed to an ordinary meeting of the Parish Council to be held on Wednesday 9th April 2025 commencing at 7pm in the Dovecote Room Jubilee Institute, for the purpose of transacting the business contained within this Agenda. The public are welcome to observe, and parishioners may attend from 645pm, before the meeting commences, to ask public questions.

RPC/70/25 Apologies for absence

Apologies and reason for absence to be given to the Clerk prior to the meeting

RPC/71/25 Declaration of Members Interests

Members are required to disclose personal and prejudicial interests relating to any matters to be considered at the meeting. The disclosure must include the nature of the interest. An interest must also be disclosed in the meeting if it only becomes apparent to the member during the meeting. If a member who has declared a personal interest then considers the interest to be prejudicial he/she shall declare that, and, after making any representations, answering questions or giving evidence relating to the business, the member shall withdraw from the room for the remainder of the item to which the interest relates.

RPC/72/25 Approval of minutes of previous meeting held 12th March 2025

RPC/73/25 Garden/village maintenance and related issues

RPC/73/25/01 Monthly gardening report. Members are asked to consider report and issues arising

1. Proposals for repair to white seat, Bridge End
2. Proposals for repair to Jubilee Institute seating
3. Dog muck problems, Armstrong Cross

RPC/73/25/02 VE Day. Members to consider options to commemorate VE Day 2025

1. Purchase of information lectern

RPC/74/25 Planning

Public comments can be submitted via Northumberland County Council website:

Northumberland.gov.uk/Planning.aspx or via post to: Development Control, County Hall, Morpeth, NE61 2EF

RPC/74/25/01 Members to note Approval of Planning Application as follows:

- 24/04421/FUL: Whitton View Open Spaces – temporary sales cabin for the sale of homes on the land
- 24/03900/FUL: Reivers Well Lodge, Cragside – Installation of sewage treatment plant to replace existing
- 24/04422/ADE: Whitton View Open Spaces – advertisement consent for flags, swing sign, cabin graphics, window vinyls, long and low signs, v-stack sign, strip signs and stack sign
- 25/00196/LBC: Park Cottage Cragside – Listed Building Consent for repairs only to Park Cottage and Garden Cottage

RPC/74/25/02 Members to note Withdrawal of Planning Application as follows:

- 24/04428/FUL: Whinbank, Demolition of existing swimming pool building and outbuildings. Proposed two storey extension to rear north of the property and single storey extension to the West.

RPC/74/25/03 Coquetdale Neighbourhood Plan. Members to receive update.

RPC/75/25 Finance

RPC/75/25/01 Virement of funds. Due to an unforeseen H.R. matter, members are asked to approve transfer of funds of £1750 from Unforeseen (Budget 4290) to Staff expenses (Budget 4055)

RPC/75/25/02 Payments. Members are asked to approve the following payments. Chairman is asked to consider and sign the approved schedule against payments to be made.

PARISH COUNCIL BANK ACCOUNT				
PAYABLE TO	DETAILS	AMOUNT (GROSS)	NETT	VAT
UCCT	February shoppers bus	£64.00		NIL
M Evens	March Village Maintenance	£1252.28		
Employee	Salary	£1140.21		NIL
	Expenses	£1750		
Nest	Pension, 30/4/25	£118.37		NIL
BURIAL BANK ACCOUNT	DETAILS	AMOUNT (GROSS)	NETT	VAT
Employees	Salary	£2113.62		NIL
Nest	Pension, 30/4/25	£185.85		NIL
M Evens	March maintenance, Whitton Bank cemetery	£880.00		NIL

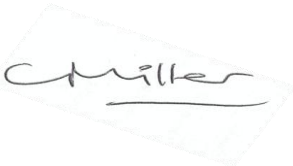
RPC/75/25/03 The following payments have been made as per Financial Standing Order 5.6: Continuing Contracts and Obligations. Members to note payments. Chairman is asked to consider and sign the approved schedule against payments made.

BURIAL BANK ACCOUNT	DETAILS	AMOUNT (GROSS)	NETT	VAT
Spar, Shell, 10/3/25	Fuel	£50.32	£41.93	£8.39
Spar, Shell, 17/3/25	Fuel	£40.16	£33.47	£6.69
Spar, Shell, 25/3/25	Fuel	£49.90	£41.17	£8.23
PARISH BANK ACCOUNT				

SLCC, 17/3/25	CILCA, Clerk training Course	£450.00		£0.00
Defib Shop, 18/3/25	Defibrillator Battery	£286.20	£238.50	£47.70
Open Spaces Society, 18/3/25	Annual subscription	£45.00		NIL

- RPC/75/25/04 Bank reconciliations. Members are asked to consider the most recent bank reconciliations
- RPC/75/25/05 Financial reports. Members are asked to consider the most up to date budget and spend figures
- RPC/75/25/06 Room hire rates, Jubilee Institute. Members to note increase in hire rates
- RPC/75/25/07 Northumberland Blind Association. Members to consider grant application under Section 137 of the Local Government Act 1972, The Free Resource
- RPC/75/25/08 Parish Council Credit Card. Members are asked to consider application for Council Credit Card (s)
- RPC/75/25/09 Alncom, complimentary full fibre connection to Cemetery Office / Shed. Members to consider proposal
- RPC/76/25 Borderlands Place Programme. Members to receive update**
- RPC/77/25 Pedestrian Crossing. Members to receive information in relation to road markings, inclement weather concerns**
- RPC/78/25 Internal Audit**
- RPC/78/25/01 Internal Audit year ending 31.3.24. Members to review Action Plan
- RPC/78/25/02 Internal Audit year ending 31.3.25. Members to receive interim internal audit report.
- RPC/79/25 Freemanship Award agreed April 2024. Members to confirm arrangements for publicity / photographs**
- RPC/80/25 Proposed bridleway creation and footpath stopping up south-east of Rothbury. Members to consider County Council consultation**
- RPC/81/25 Village Entrance Signage. Members to discuss developer obligations in relation to signage**
- RPC/82/25 Road diversions within Coquetdale. Members to discuss problems when several roads closed simultaneously**

- RPC/83/25** **Members to consider British Legion proposals for North East England Field of Remembrance, Saltwell Park, Gateshead**
- RPC/84/25** **Creation and installation of poppy themed display. Members to consider suggestion for display at Armstrong Cross**
- RPC/85/25** **Rothbury W.I. fundraising Summer 2026. Members to consider proposals**
- RPC/86/25** **Crises Management. Members to consider information available via website Communities Prepared**
- RPC/87/25** **Whitton Bank Cemetery**
- RPC/87/25/01** **Whitton Bank Cemetery Regulations. Members are asked to review current document**
- RPC/88/25** **Children North East. Members to receive correspondence.**
- RPC/89/25** **St Oswald's Way Management Group. Cllr's to consider proposals for replacement interpretation panel**
- RPC/90/25** **Parish Council Elections 1st May 2025**
- RPC/91/25** **To receive urgent items/items for next Meeting**
- RPC/92/25** **Date of next meeting**



Claire Miller, Clerk/RFO

2nd April 2025